

**REQUEST FOR PROPOSALS FOR CONSULTING SERVICES
ASSOCIATED WITH DEVELOPING A CAPACITY ASSESSMENT SYSTEM**

Notice is hereby given that the Santa Rosa County Board of County Commissioners is calling for and requesting proposals for consulting services for the development of a capacity assessment program.

The capacity assessment program will be designed to provide for new development to fund its prorata share of added infrastructure costs.

Proposals shall identify the firm's qualifications and experience in developing capacity assessment programs and related processes.

The details of the consultant's services will be as provided in an agreement to be negotiated between the consultant and Santa Rosa County.

All proposals must be in writing and delivered by hand, Fed Ex, or mail to the Santa Rosa County Procurement Department, 6495 Caroline Street, Suite G, Milton, Florida, 32570; and must be received by 10:00 a.m., May 11, 2004.

Only proposals received by the aforesaid time and date will be considered. Proposals received after the time set for opening will be rejected and returned unopened to the submitter. All proposals shall be sealed and clearly labeled "**RFP- Consulting Services – Capacity Assessment System.**" Please provide twelve (12) copies of the proposal.

Questions concerning this request should be directed to the Santa Rosa County Administrator, Hunter Walker, at (850) 983-1855.

The Board of County Commissioners reserves the right to accept or reject any and all proposals in whole or in part and to waive all informalities.

Santa Rosa County does not discriminate on the basis of race, color, national origin, sex, religion, age, or handicapped status in employment or provision of service.

By order of the Board of County Commissioners of Santa Rosa County, Florida.

Legal Notice

One Issue – April 3, 2004 – Press Gazette, April 8, 2004 Navarre Press

Bill and Proof to Santa Rosa County Procurement Department, Attention: Orrin L. Smith, 6495 Caroline Street, Suite G, Milton, Florida 32570

April 3, 2004

MEMORANDUM

TO: COMPANY ADDRESSED

FROM: SANTA ROSA COUNTY PROCUREMENT DEPARTMENT

SUBJECT: CONSULTING SERVICES ASSOCIATED WITH DEVELOPING A
CAPACITY ASSESSMENT SYSTEM

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